

Department of Mathematics and Statistics General Policy on Attendance and Tardiness

The Department of Mathematics and Statistics at Kenyon College views active engagement and participation of all students an essential part of the learning process. Therefore, regular attendance is expected. It is impossible to fully make-up a missed class because it is not possible to recreate the class dynamic and the interactions that take place between the students and the instructor. Thus, a student should not miss a class unless there is a legitimate excuse. When a student must miss a class, the following must happen:

- If a student knows that they need to miss a class in advance (for example for an official athletic event of the college, a doctor appointment, a religious holiday, etc.) then they need to contact the professor in advance to make arrangements for the missed work. If there is an assignment due that day, the student should turn in the assignment before leaving campus, unless the student and the professor agree on a different arrangement.
- If an unforeseen emergency requires an absence, then the student should contact the professor as soon as possible to make arrangements for the missed class and work.

In-class participation is a crucial part of the learning process in all courses offered by the department. Thus, it is the department's general policy that if a student misses 20% of classes during the semester for any reason, whether excused or not, then the student shall be expelled from the course. **Individual instructors may slightly modify this number, but unless otherwise stated by the instructor, if a student misses 20% of the classes for a semester, then they shall be automatically expelled from a course.**

We also expect all students to arrive at the classroom on time, that is before the class starts, and remain in the classroom until the class is dismissed or the official class time is over. Entering or leaving the classroom while class is in session is disruptive; hence, we expect students to minimize these behaviors. If there are special circumstances that require a student to be late to the classroom or to take breaks during class, they are advised to talk to the instructor in advance.